
CAL-OSHA Reporting Requirements

219.1 PURPOSE AND SCOPE

The purpose of this policy is to articulate the requirements and procedures for notifying Cal/OSHA when field personnel respond to a call that would necessitate such notifications.

219.2 POLICY

This policy contains California Occupational Safety and Health Division (Cal/OSHA) Reporting Requirements.

219.3 SERIOUS ILLNESS, INJURY OR DEATH REPORTING

California Code of Regulations Title 8 section §342(b) requires that whenever a state, county, or local fire or police agency is called to an accident involving an employee in which a serious injury, illness, or death occurs as the result of his/her employment or at his/her place of employment, the nearest office of the Division of Occupational Safety and Health shall be notified by telephone immediately by the responding agency.

Title 8 section §342(a) defines “immediately” as not longer than 8 hours after knowledge of the incident becomes known.

Title 8 section §330(h) defines “serious injury or illness” as: “any injury or illness occurring in a place of employment or in connection with any employment which requires inpatient hospitalization for a period in excess of 24 hours for other than medical observation or in which an employee suffers a loss of any member of the body or suffers any serious degree of permanent disfigurement, but does not include any injury or illness or death caused by the commission of a Penal Code violation, except the violation of Section §385 of the Penal Code, or an accident on a public street or highway.”

219.4 NOTIFICATION RESPONSIBILITY

While the Orange County Fire Authority often makes this notification, it shall be the responsibility of the field supervisor responding to an accident involving the serious injury, illness, or death of an employee as a result of his/her employment or at his/her place of employment, to ensure that the Cal/OSHA district office in Santa Ana is notified. This office is located at:

200 East McFadden Avenue, Suite 122
Santa Ana, CA. 92705
(714) 558-4451

If a field supervisor does not respond to an accident as articulated above, it shall be the responsibility of the police officer or other field personnel on scene to notify the field supervisor of the accident and the nature of the injury. It shall then be the field supervisor’s responsibility to ensure notification is made pursuant to this procedure.

Irvine Police Department

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219.5 PERMANENT AMUSEMENT RIDES

Cal/OSHA Division of Occupational Safety and Health (DOSH) regulates the installation and safe operation of permanent amusement rides in the State of California.

219.5 ACCIDENT RESPONSE AND NOTIFICATION

California Code of Regulations Title 8 section §344.15(a) requires the operator of a permanent amusement ride to immediately report or cause to be reported to the Cal/OSHA Division of Occupational Safety and Health (DOSH) division's Ride and Tramway Unit office each known accident where maintenance, operation, or use of the permanent amusement ride results in a death or serious injury to any person unless the injury does not require medical service other than ordinary first aid.

California Code of Regulations Title 8 section §344.15(c) requires that whenever a state, county, or local fire or police agency is called to an accident involving a permanent amusement ride covered by this Article where the death of a patron or a patron injury requiring medical service other than first aid has occurred, the Ride and Tramway Unit of the Division shall be notified by telephone immediately by the responding agency.

219.6 NOTIFICATION INFORMATION

When making a report to Cal/OSHA, be prepared to give as much of the following information as possible (§8 CCR 342 (c)):

1. Time and date of accident
2. Employer's name, address and telephone number
3. Name and job title, or badge number of person reporting the accident
4. Address of site of accident or event
5. Name of person to contact at site of accident
6. Name and address of injured employee(s)
7. Nature of injury
8. Location where injured employee(s) was (were) moved to
9. List and identity of other law enforcement agencies present at the site of accident
10. Description of accident and whether the accident scene or instrumentality has been altered