
Facility Sanitation and Maintenance

910.1 PRE-SHIFT INSPECTION

It is the responsibility of each Custody Officer reporting for duty to check the facility for any new damage, unsecured property and overall cleanliness.

910.1.1 DAILY CUSTODY OFFICER DUTIES

Each custody officer should inspect the Temporary Holding Facility at the beginning of his or her shift to ensure:

- (a) The facility is in a good state of repair.
- (b) That all prisoners present are properly secured and appear to be in a healthy state.
- (c) No flammable materials are stored in the detention area.
- (d) Fire extinguishers are serviceable.
- (e) Cell keys are available in the Watch Commander's Office and the Communications Center for emergency use.
- (f) First aid kits are readily available and completely stocked.
- (g) Smoke detectors are operational.

910.1.2 CUSTODY FACILITY SUPERVISOR DUTIES

The custody supervisor or his/her designee shall inspect the holding facility on or before the 10th day of each month to ensure that all fire and safety equipment is functioning properly.

- (a) A record of these inspections will be kept by the custody supervisor for a period of two years. These reports shall include any modifications or repairs to the fire and life safety equipment (Title 15, California Code of Regulations §1032).

910.2 SANITATION

Cleaning shall be done in accordance with the following schedule:

- (a) Daily: Empty trash cans and general clean-up.
- (b) Weekly: Sweep and mop facility. Sweep Sally Port and dispose of debris.
- (c) As Needed: If an inmate urinates, defecates or vomits in a cell, the cell shall be cleaned up immediately. If it is not feasible to do the cleanup immediately, the door shall be closed and a note posted indicating that the cell shall not be used until it is cleaned. The cell shall then be cleaned at the first opportunity.

910.3 BLOODBORNE PATHOGENS EXPOSURE CONTROL PLAN

Custody personnel shall comply with the General Industry Safety Orders, Section 5193, Title 8 of the California Code of Regulations.

Irvine Police Department

Policies

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910.4 SHOWER USE AND VERMIN CONTROL

Although the custody facility is equipped with a shower, it is not to be utilized without a supervisor's approval. It is intended for use by persons who vomit or defecate on themselves or other unusual situations.

In the event a prisoner needs the use of the shower, the custody officer shall:

- (a) Ensure that the prisoner will be supervised only by a Department employee of the same sex.
- (b) Ensure that the prisoner has privacy during the process.
- (c) Have the prisoner remove his/her clothing within the shower stall.
- (d) Ensure the contaminated clothing is sealed in a plastic bag.
- (e) Issue the prisoner a towel and a set of disposable custody facility clothing when the shower activity is complete.

Arrestees with obvious body vermin shall not be brought to the Irvine Police Department Custody Facility. The arrestee will be taken directly to the Orange County Jail.

If an area of the Custody Facility becomes contaminated with lice (pediculosis), it should be treated with a non-toxic pesticide (e.g., Pyrethrin). After treatment, the area should be thoroughly cleaned.