

Department Badges

1011.1 PURPOSE AND SCOPE

The Irvine Police Department badge and uniform patch as well as the likeness of these items and the name of the Irvine Police Department are property of the Department and their use shall be restricted as set forth in this policy.

1011.2 POLICY

The uniform badge shall be issued to department members as a symbol of authority and the use and display of department badges shall be in strict compliance with this policy. Only authorized badges issued by this department shall be displayed, carried or worn by members while on duty or otherwise acting in an official or authorized capacity.

Badges shall be clearly marked to reflect the position of the assigned employee.

1011.3 INSIGNIA - BADGE

When in uniform, personnel shall wear the official badge currently issued to them and approved by the Chief of Police for their rank or job classification. The badge will be attached to the badge holder provided on the outermost garment and shall be clearly visible at all times. A cloth badge, embroidered or screen printed equivalent, may be substituted for the badge on the field jacket, utility uniform or other authorized substitute uniform shirt (IE: polo shirts). The badge or print/embroidery template will be provided by the Department. When on duty, but not in uniform, sworn peace officers shall carry their badge and identification card, unless doing so could endanger the officer or an investigation. Carrying of the badge off-duty is encouraged.

1011.4 FLAT BADGE

Sworn officers, with the written approval of the Chief of Police may purchase, at his/her own expense, a flat badge capable of being carried in a wallet. The use of the flat badge is subject to all the same provisions of department policy as the uniform badge.

- (a) An officer may sell, exchange, or transfer the flat badge he/she purchased to another officer within the Irvine Police Department with the written approval of the Chief of Police.
- (b) Should the flat badge become lost, damaged, or otherwise removed from the officer's control, he/she shall make the proper notifications as outlined in the Department Owned and Personal Property Policy.
- (c) An honorably retired officer may keep his/her flat badge upon retirement.
- (d) The purchase, carrying or display of a flat badge is not authorized for non-sworn personnel without expressed written approval by the Chief of Police.

1011.5 INSIGNIA - BADGE TITLE CONFIGURATION

Each Department badge shall be configured as described below:

Irvine Police Department

Policies

Department Badges

TITLE	CONFIGURATION
Chief	"Chief" in blue block enamel lettering in an arc at the top, "Irvine Police" immediately below the depiction of City Hall/City Seal with four stars in the center of the ribbon at the bottom.
Assistant Chief	"Assistant Chief" in blue block enamel lettering in an arc at the top, "Irvine Police" immediately below the depiction of City Hall/City Seal with three stars in the center of the ribbon at the bottom.
Commander	"Commander" in blue block enamel lettering in an arc at the top, "Irvine Police" immediately below the depiction of City Hall/City Seal with two stars in center of ribbon at bottom.
Lieutenant	"Lieutenant" in blue block enamel lettering in an arc at the top, "Irvine Police" in an arc immediately below the depiction of City Hall/City Seal with one star in center of ribbon at bottom.
Sergeant	"Sergeant" in arc at top, "Irvine Police" in arc immediately below the depiction of City Hall/ City Seal all in block blue enamel letters, with a sergeant's chevron in center of ribbon at bottom.
Detective Sergeant	"Detective Sergeant" in arc at top, "Irvine Police" in arc immediately below the depiction of City Hall/ City Seal all in block blue enamel letters which shall be the sergeant's badge number in a panel at the bottom.
Detective	"Detective" in blue block enamel lettering in an arc at the top, "Irvine Police" in arc immediately below the depiction of City Hall/City Seal below which shall be the officer's badge number in a panel at the bottom.
Officer	"Police Officer" in blue block enamel lettering in an arc at the top, "Irvine Police" in arc immediately below the depiction of City Hall/City Seal below which shall be the officer's badge number in a panel at the bottom.
Motor Sergeant	"Motor Sergeant" in arc at top, "Irvine Police" in arc immediately below the depiction of City Hall/ City Seal all in block blue enamel letters which shall be the sergeant's badge number in a panel at the bottom.
Motor Officer	"Motor Officer" in blue block enamel lettering in an arc at the top, "Irvine Police" in arc immediately below the depiction of City Hall/City Seal below which shall be the officer's badge number in a panel at the bottom.

Irvine Police Department

Policies

Department Badges

Honor Guard	"Honor Guard" in blue block enamel lettering in an arc at the top, "Irvine Police" in arc immediately below the depiction of City Hall/City Seal below which shall be the officer's badge number in a panel at the bottom. The Honor Guard badge has an antique finish and displays the American and California flags in color, positioned behind the clock tower.
Area Traffic Officer	"Area Traffic Officer" in blue block enamel lettering in an arc at the top, "Irvine Police" in arc immediately below the depiction of City Hall/City Seal below which shall be the officer's badge number in a panel at the bottom.
COMMUNICATIONS BUREAU SUPERVISOR BUSINESS SERVICES ADMINISTRATOR	Shall appear as follows: The specific position title will be in blue block enamel lettering in an arc at the top, "Irvine Police" in arc immediately below the depiction of City Hall/City Seal below which shall be one star.

Irvine Police Department

Policies

Department Badges

ANIMAL SERVICES OFFICER ANIMAL SERVICES SUPERVISOR ARMORER CHAPLAIN CIVILIAN INVESTIGATOR TRAFFIC INVESTIGATOR COMMUNITY SERVICE OFFICER DISPATCHER EMERGENCY MANAGEMENT FORENSIC SPECIALIST FORENSIC SUPERVISOR LEAD RECORDS SPECIALIST MULTIMEDIA SPECIALIST OFFICE SPECIALIST PARKING ENFORCEMENT PROGRAM SPECIALIST PROPERTY SPECIALIST PUBLIC SAFETY ASSISTANT RECORDS SUPERVISOR RECORDS SPECIALIST REGULATORY SUPERVISOR LICENSE SPECIALIST SR ANIMAL SERVICES OFFICER SENIOR PUBLIC SAFETY ASSIST SUPERVISING DISPATCHER TECHNICAL RESERVE TECHNICAL SERVICES TECHNOLOGY ANALYST TRAFFIC SUPERVISOR	Shall appear as follows: The specific position title will be in blue block enamel in arc at top, "Irvine Police" in arc immediately below the depiction of City Hall/City Seal below which shall be the personnel's badge number in a panel at the bottom. The exception to this description are Chaplain badges. Chaplain badges display a symbol (e.g., Star of David, cross, etc.) in the bottom panel.
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Irvine Police Department

Policies

Department Badges

1011.6 PROFESSIONAL STAFF PERSONNEL

Badges and department identification cards issued to non-sworn personnel shall be clearly marked to reflect the position of the assigned employee (e.g. Parking Control, Dispatcher).

- (a) Non-sworn personnel shall not display any department badge except as a part of his/her uniform and while on duty, or otherwise acting in an official and authorized capacity.
- (b) Non-sworn personnel shall not display any department badge or represent him/herself, on or off duty, in such a manner which would cause a reasonable person to believe that he/she is a sworn peace officer.

1011.7 RETIREE UNIFORM BADGE AND CAP PIECE

Upon honorable retirement or separation, employees may purchase his/her assigned duty badge and cap piece for display purposes with the approval from the Chief. It is intended that the duty badge be used only as private memorabilia as other uses of the badge may be unlawful or in violation of this policy.

1011.8 UNAUTHORIZED USE

Except as required for on-duty use by current employees, no badge designed for carry or display in a wallet, badge case or similar holder shall be issued to anyone other than a current or honorably retired peace officer.

Department badges are issued to all sworn employees and professional staff uniformed employees for official use only. The department badge, shoulder patch or the likeness thereof, or the department name shall not be used for personal or private reasons including, but not limited to, letters, memoranda, and electronic communications such as electronic mail or web sites and web pages.

The use of the badge, uniform patch and department name for all material (printed matter, products or other items) developed for department use shall be subject to approval by the Chief of Police.

Employees shall not loan his/her department badge or identification card to others and shall not permit the badge or identification card to be reproduced or duplicated.

1011.9 PERMITTED USE BY EMPLOYEE GROUPS

The likeness of the department badge shall not be used without the expressed authorization of the Chief of Police and shall be subject to the following:

- (a) The employee associations may use the likeness of the department badge for merchandise and official association business provided they are used in a clear representation of the association and not the Irvine Police Department. The following modifications shall be included:
 - 1. The text on the upper and lower ribbons is replaced with the name of the employee association.

Irvine Police Department

Policies

Department Badges

2. The badge number portion displays the acronym of the employee association.
- (b) The likeness of the department badge for endorsement of political candidates shall not be used without the expressed approval of the Chief of Police.

1011.10 BADGE PURCHASE

Personnel may, upon successful fulfillment of their assignment, purchase the badge they were issued while in the assignment. Purchase of the badge does not authorize its use while on duty, unless the employee is reassigned to the division.

Sworn personnel assigned to the Honor Guard and Mounted Unit may, upon successful fulfillment of their assignment, purchase the badge and cap piece they were issued while in the assignment. Purchase of the badge and cap piece does not authorize its use while on duty, unless the employee is reassigned to one of these collateral assignments.