



**BICYCLE LOCKER USE AGREEMENT  
IRVINE STATION  
15215 BARRANCA PARKWAY, IRVINE, CA 92618**

This Bicycle Locker User Agreement (Agreement) is made by and between the City of Irvine (City) and Bicycle Locker User (User) in accordance with the following terms and conditions. User must be at least 18 years of age.

**Security Key Deposit**

A security key deposit must be paid in the amount of \$50.00 to initiate use of a Bicycle Locker.

**Key Issuance**

One key will be issued to User upon receipt of this Agreement and security key deposit. User may not copy or duplicate key. Replacement of lost key will require a fee in the amount of \$50.00.

**Use and Storage**

This Agreement is for the exclusive use of a Bicycle Locker, as assigned by the City, at the Irvine Station. User may not assign, rent, or permit any other person to use the assigned Bicycle Locker. Bicycle Locker shall be used for the sole purpose of storing one bicycle, or one non-combustion vehicle/moped, and related accessories. Storage of any other material is strictly prohibited.

**Maintenance Requirements**

Bicycle Locker will be maintained in clean and good condition, and free of debris, at all times. User must immediately provide written notice to the City of any damage, malfunction or repair needed. User shall not modify or alter the assigned Bicycle Locker. A Damage/Repair fee will be deducted from the security key deposit if the Bicycle Locker is damaged or requires cleanup over the above normal wear and tear.

**Release of Liability**

City is not responsible for any injuries, losses, theft or damages arising from or relating in any way to the use of assigned Bicycle Locker. User assumes all risks of, and releases the City and its employees from, any liability for such injuries, losses, theft or damages that may occur, whether foreseen or unseen.

**Inspections**

User agrees that no part of the interior or exterior of the assigned Bicycle Locker is considered private space and that there is no expectation of privacy as to anything placed in or on the locker. User acknowledges and agrees that the City may inspect the assigned Bicycle Locker at any time with or without cause or prior notice.

**Termination by User**

User may at any time terminate this Agreement by providing seven (7) days written notice to City of User's intent to terminate. Upon such termination of Agreement, User shall remove all items from the assigned Bicycle Locker and return the key. The City shall promptly inspect the Bicycle Locker and, upon confirmation that the locker is in clean, rentable condition, the City shall refund the security key deposit within sixty (60) days upon return of the key.

**Termination by City**

The City may at any time terminate this Agreement at its sole discretion or for convenience by giving fifteen (15) days written notice of termination, without any further obligation to User on the part of the City. Notwithstanding the foregoing, the City may terminate this Agreement immediately for the breach of or non-compliance of User with any of the aforementioned terms and conditions. The City shall provide fifteen (15) days written notice of termination.

## Disposal of Property

In the event of termination of this Agreement, User shall remove all property from the assigned Bicycle Locker. The City will take possession of any remaining property and will dispose of such abandoned property in accordance with the City's rules and regulations and any applicable laws.

## Payment Submittal

Receipts will be mailed within 2 weeks

Mail: City of Irvine, PO Box 19575-PW, Irvine, CA 92623-9575  
Walk-in: City of Irvine, Department of Public Works, 2<sup>nd</sup> Floor, 1 Civic Center Plaza, Irvine, CA  
Fax: (949) 724-7517  
Attn: Irvine Station Bicycle Locker  
Questions: Lindsey Morrison (949) 724-7369

## Payment Method

Total Amount \$ \_\_\_\_\_ (\$50.00 Security Key Deposit)

Check # \_\_\_\_\_ (made payable to "City of Irvine")       Cash \$ \_\_\_\_\_ (City Hall walk-in only)

Credit Card No.      [REDACTED]

Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ Expiration (mm/yy) \_\_\_\_\_ / \_\_\_\_\_

Credit Card Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Bicycle Locker User Information

User must provide current contact information with the City at all times. Email and contact information will be retained for the exclusive use of administrating Bicycle Lockers at the Irvine Station and will not be distributed for any other purposes unless User's permission is provided.

Please print all information and fill out completely.  
Complete if new or if information has changed.

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Last Name

First Name

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Street Address

City

Zip Code

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Home Phone

Cell Phone

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Email for future notification

## Agreement

I have read and understand the terms of this Agreement and I agree to the terms.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_, 20\_\_\_\_

## Bicycle Locker Information (Staff Use)

Bicycle Locker #:		Key Serial #:		Start Date:	
Key Issued By:					