

## MINUTES

### COMMUNITY SERVICES COMMISSION REGULAR MEETING FEBRUARY 19, 2014

City Council Chamber  
One Civic Center Plaza  
Irvine, CA 92606

#### CALL TO ORDER

A regular meeting of the Community Services Commission was called to order at 5:30 p.m. on February 19, 2014, in the City Council Chamber, Irvine Civic Center, One Civic Center Plaza, Irvine, California; Chair Trussell presiding.

#### ROLL CALL

PRESENT:	5	COMMISSIONER:	SHIVA FARIVAR
		COMMISSIONER:	MELISSA FOX
		COMMISSIONER:	JIM SHUTE
		VICE CHAIR:	MICHAEL CARROLL
		CHAIR:	KEVIN TRUSSELL

#### PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

Chair Trussell led the Pledge of Allegiance and Moment of Silence.

#### INTRODUCTIONS

There were no introductions.

#### ANNOUNCEMENTS

Director Fisk announced the following upcoming events:

- Art Exhibition *After Image Show* (exhibition) that will run from January 18 through March 1, 2014 at the Irvine Fine Arts Center
- California Interscholastic Federation Girls Water Polo Semi-Finals on February 26, 2014 at William Woollett Jr. Aquatics Center

**COMMITTEE REPORTS**

There were no reports.

**ADDITIONS AND DELETIONS**

There were no additions or deletions.

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT CALENDAR**

**1. APPROVAL OF COMMUNITY SERVICES COMMISSION MINUTES**

**ACTION:** Moved by Commissioner Shute and seconded by Commissioner Farivar to approve minutes of the Community Services Commission regular meeting held February 5, 2014.

**The motion carried as follows:**

<b>AYES:</b>	4	<b>Commissioners:</b>	Farivar, Fox, Shute, Trussell
<b>NOES:</b>	0	<b>Commissioners:</b>	None
<b>ABSTAIN:</b>	1	<b>Vice Chair:</b>	Carroll
<b>ABSENT:</b>	0		None

**PUBLIC HEARINGS**

**2. PARK PLAN 00592441-PPP FOR A PRIVATE PARK SERVING A 221-UNIT SENIOR AFFORDABLE RESIDENTIAL PROJECT IN DISTRICT 8 OF PLANNING AREA 51**

**ACTION:** Moved by Commissioner Farivar and seconded by Vice Chair Carroll to continue the public hearing to the Community Services Commission March 5, 2014 meeting.

**The motion carried as follows:**

<b>AYES:</b>	5	<b>Commissioners:</b>	Carroll, Farivar, Fox, Shute, Trussell
<b>NOES:</b>	0	<b>Commissioners:</b>	None
<b>ABSENT:</b>	0	<b>Commissioners:</b>	None

**COMMISSION BUSINESS**

**5. PROPOSED MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF IRVINE AND THE KOREA INSTITUTE OF TRADITIONAL LANDSCAPE ARCHITECTURE**

**RECOMMENDED ACTION:**

Recommend the City Council review a Memorandum of Understanding with the Korea Institute of Traditional Landscape Architecture for donation of a traditional Korean Garden to the City of Irvine

Chair Trussell announced that the presenters for Item Number 5: Proposed Memorandum of Understanding Between the City of Irvine and the Korea Institute of Traditional Landscape Architecture, Ms. Pamela Sapetto and Mr. Edward Kim, requested the item be continued to the Community Services Commission March 5, 2014 meeting. A copy of the email from Ms. Sapetto to Director Fisk requesting the continuance was placed on the dais for Commissioners.

**ACTION: Moved by Vice Chair Carroll and seconded by Commissioner Shute to continue the item to the Community Services Commission March 5, 2014 meeting.**

**The motion carried as follows:**

AYES:	5	Commissioners:	Carroll, Farivar, Fox, Shute, Trussell
NOES:	0	Commissioners:	None
ABSENT:	0	Commissioners:	None

**4. REVIEW OF CDBG AND HOME APPLICATIONS FOR THE 2014-15 PROGRAM YEAR**

Principal Planner Holtz presented the staff report and responded to Commission inquiries.

The following applicants presented overviews of their respective organizations and responded to Commission inquiries:

1. Kathy Strong, Director of Contracts Administration — Women's Transitional Living Center, Inc.
2. Janie Wolicki, CEO/Executive Director — Women Helping Women/Men2Work
3. Joan McKinney, Executive Director — Vocational Visions
4. Lara Fisher, Executive Director — South County Outreach
5. Denise Cato, President/CEO — Orange County Fair Housing Council, Inc.
6. Junell Brown and Ellen Salemme (Ticktock Members) — National Charity League, Irvine Chapter, Inc.

- 7. Carol Tryon, Senior Clinical Director — Mariposa Women and Family Center
- 8. Stephanie Bynon, IPSF-ACE Director — Irvine Public Schools Foundation
- 9. Sharon Fives Wellikson, Executive Director, and Theresa Collins — Irvine Children's Fund
- 10. Kimberly Beeson, Executive Director — Irvine Adult Day Health Services, Inc.
- 11. Judy Padilla, Program Director — Human Options
- 12. Helen Cameron Manager, Services for Residents with Special Needs — HOMES, Inc.
- 13. Margie Wakeham, Executive Director — Families Forward
- 14. Barbara Shull, Executive Director — Fair Housing Foundation
- 15. Mary Earl Spencer, Grant Chairman — Assistance League of Irvine
- 16. Philip Yaeger, Executive Director, CEO — AIDS Services Foundation Orange County
- 17. Joe Hoffman, Director of Maintenance and Operations — Irvine Unified School District
- 18. Margie Wakeham, Executive Director — Families Forward (2/HOME)
- 19. Amy Mullan, Senior Planner — City of Irvine

ACTION: Moved by Chair Trussell and seconded by Commissioner Fox to require use of consultants as a condition of accepting any CDBG capital dollars.

**ACTION: Following further discussion, a substitute motion was made by Commissioner Fox and seconded by Chair Trussell that the Commission’s capital improvement allocations include an amount sufficient to cover consulting fees as part of the administration of the respective grants.\***

**The motion carried as follows:**

AYES:	5	Commissioners:	Carroll, Farivar, Fox, Shute, Trussell
NOES:	0	Commissioners:	None
ABSENT:	0	Commissioners:	None

*\*The substitute motion carried and takes precedence over the main motion; therefore, a vote was not taken on the main motion.*

Further Commission discussion ensued regarding the FOR Families capital request for funds for a driveway on Muirlands Boulevard to enhance ingress and egress for its facility. Chair Trussell and Commissioner Shute inquired about the feasibility of the enhancement and what actions would be required to determine the viability of the project. Director Fisk stated that Manager Asturias and Senior Planner Holtz, as CDBG support staff, would coordinate with the applicant and Community Development staff to evaluate the funding request and feasibility of the driveway.

**RECESS**

Chair Trussell called for a brief recess at 7:49 p.m.

**RECONVENE**

Chair Trussell reconvened the meeting at 7:57 p.m.

**PUBLIC HEARINGS (continued)**

**3. MODIFICATION (FILE NO. 00589388-PPK) TO THE APPROVED PARK PLAN FOR CYPRESS VILLAGE IN DISTRICT 1 OF PLANNING AREA 40**

Chair Trussell announced that agenda Item Number 3: Modification (File No. 00589388-PPK) to the Approved Park Plan for Cypress Village in District 1 of Planning Area 40, would be moved to the end of the agenda.

Principal Planner Higa and Associate Planner Danner presented the staff report and responded to Commission inquiries.

Chair Trussell opened the public hearing at 8:04 p.m.

Jeff Davis, representing Applicant, the Irvine Company, responded to Commission inquiries.

Chair Trussell closed the public hearing at 8:06 p.m.

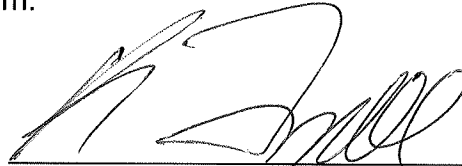
**ACTION: Moved by Commissioner Shute and seconded by Commissioner Fox to recommend to the Planning Commission: Approval of a Modification (File No. 00589388-PPK) to the approved Park Plan for Cypress Village located west of State Route 133 and east of Jeffrey Road between Trabuco Road and Interstate 5 Freeway, in District 1 of Planning Area 40, subject to the "Recommended Conditions of Approval for 00589388-PPK."**

**The motion carried as follows:**

AYES:	5	Commissioners:	Carroll, Farivar, Fox, Shute, Trussell
NOES:	0	Commissioners:	None
ABSENT:	0	Commissioners:	None

**ADJOURNMENT**

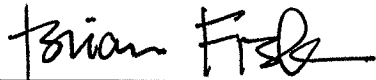
Moved by Vice Chair Carroll, seconded by Commissioner Shute, and unanimously carried to adjourn the meeting at 8:07 p.m.



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KEVIN TRUSSELL, CHAIR

**Date Approved:** March 5, 2014



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BRIAN FISK, DIRECTOR