

MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

November 13, 2012
Conference Room L102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Tuesday, November 13, 2012 at 8:37 a.m., at Irvine City Hall, Conference Room L102, 1 Civic Center Plaza, Irvine, by President Anderson.

ROLL CALL

BOARDMEMBER:	JEFFREY LALLOWAY
BOARDMEMBER:	SUE KUWABARA
CLERK:	ALAN BATTENFIELD
VICE PRESIDENT:	DARIN LOUGHREY
PRESIDENT:	RUTH ANDERSON

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

ANNOUNCEMENTS

Supervisor McClintic's retirement from the City of Irvine on December 6, 2012 was announced.

Sharon Wellikson, a founding member of the Irvine Children's Fund (ICF), will be honored by the Irvine City Council tonight as she is added to the City of Irvine's Wall of Recognition.

PRESENTATIONS

ADDITIONS AND DELETIONS TO THE AGENDA

None

PUBLIC COMMENTS

Ellen England, Director of Stone Creek Creekers Club, thanked Susan McClintic for her service as administrator for ICCP and stated that her dignity and grace along with her commitment to excellence will be greatly missed.

CONSENT CALENDAR

Consent Calendar items consist of Item Nos. 1 through 13.

ACTION: Moved by Clerk Battenfield, seconded by Boardmember Lalloway, and unanimously carried to approve Consent Calendar Item Nos. 1 through 13, with the exception of Item 9 which was removed for separate discussion.

1. APPROVAL OF ICCP MINUTES

ACTION: Approved minutes of the regular meeting of September 10, 2012.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS

ACTION: Approved payment of \$21,380.01 to Child Development Centers, Inc. for child care development services for September 1 - 30, 2012.

3. WARRANT REQUESTS – IRVINE CHILDREN'S FUND SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$8,654.21 for ICF Scholarships during the month of September 2012.

- \$3,066.50 to Rainbow Rising
- \$1,147.75 to Kids Stuff
- \$2,351.00 to Koala Klub
- \$1,623.96 to Child Development Centers, Inc.
- \$ 225.00 to Creekers Club
- \$ 240.00 to Dolphin Club

4. WARRANT REQUESTS – IRVINE CHILD CARE PROJECT SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$2,325.00 for ICCP Scholarships during the month of September 2012.

- \$1,785.00 to Rainbow Rising
- \$ 540.00 to Child Development Centers, Inc.
- \$ 0.00 to Dolphin Club
- \$ 0.00 to Creekers Club
- \$ 0.00 to Koala Klub
- \$ 0.00 to Kids Stuff

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$49,838.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of September 2012.

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities
- \$25,064.33 for Custodial Services
- \$ 671.80 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

6. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$10,854.78 to the City of Irvine for Program Administration and Grant Administration for the month of September 2012.

- \$10,100.78 for Program Administration
- \$ 754.00 for Grant Administration

7. ICCP PAYMENTS FOR OCTOBER 2012

ACTION: Reviewed and approved October 2012 payments attached.

8. ICCP PORTABLE REPLACEMENT EXPENSES PAID BY IUSD

ACTION: Reviewed and approved attached checks in the total amount of \$81,633.43 paid by IUSD on behalf of ICCP.

9. ICCP EXPENSES PAID BY IUSD

Vice President Loughrey requested additional information about vendor Forensic Analytical, a consultant for mold and water damage issues.

Moved by Vice President Loughrey, seconded by Clerk Battenfield to:

ACTION: Reviewed and approved attached checks in the total amount of \$36,924.29 paid by IUSD on behalf of ICCP.

MOTION UNANIMOUSLY CARRIED BY THOSE PRESENT.

10. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 23,972.00 01-005-50100-8290
- \$ 13,188.00 01-005-50100-8290
- \$ 18,650.00 01-005-50100-8590

11. DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND

ACTION: Authorized the deposit of funds from the ICF into the appropriate accounts as follows:

- \$ 2,264.00 01-005-712-00-8689
- \$ 17,549.21 01-005-712-00-8699

12. DEPOSIT OF CHECK FROM PHILADELPHIA INSURANCE COMPANY

ACTION: Authorized the deposit of funds into the appropriate account as follows:

- \$ 13,671.60 01-005-710-00-8699

13. 2013 SCHEDULE-ICCP BOARD MEETINGS

ACTION: Approved 2013 schedule of ICCP Board Meetings.

BOARD BUSINESS

None

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

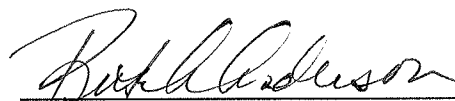
Chief Financial Officer (CFO) John Fogarty, Irvine Unified School District (IUSD), presented the ICCP Budget Report.

2. ICCP ADMINISTRATOR'S REPORT – SUSAN MCCLINTIC

Susan McClintic, ICCP Administrator, presented the ICCP Administrator's Report and responded to the Board's questions.

Corinne Schneider-Jones, City of Irvine Manager of Health and Human Services, responded to questions about the process of hiring a new ICCP Administrator.

ADJOURNMENT at 8:49 a.m., Tuesday, November 13, 2012.



RUTH ANDERSON

President
Irvine Child Care Project



BARBARA BELFIELD

Recording Secretary
Irvine Child Care Project

Date 1/14/13