Pick Up Sites:

- Brywood Elementary School
- Canyon View Elementary
- Stonegate Elementary School
- Santiago Hills Elementary School
- Woodbury Elementary School

Grades Served:

• First-sixth grade

Contact Information:

- Damon Shackelford Program Director949-724-6840
- Wendy Brown Supervisor 949-724-6840
- Nic Recchia Program Coordinator 949-724-6840



"Children are one-third of our population and all of our future."



iPAC Handbook



Woodbury Community Park 130 Sanctuary, Irvine • 949-724-6840

iPAC Guidelines

Program Description:

*i*PAC is an after school recreation based program for school aged children. We will provide after school and camp options for both a traditional and year round school schedule.

Our participants will have the opportunity to participate in well rounded programs which may include: homework help, a variety of recreation classes, cooking, crafts, games, sports programs and field trips. *i*PAC is based at Woodbury Community Park (WBCP) and can provide service for 60+ participants.



Payments:

- Registration and payments must be recorded by WBCP staff the Friday before the week of desired attendance. No Payment = No Registration = No Program Participation.
- If payments are not received, we will assume your child is a "no pick up" and will not be attending iPAC.
- If your child needs to be picked up and a payment was not made in advance then you will be charged a late payment fee.
- Please contact WBCP staff for last minute and emergency adjustments.
- For cancellations received after noon on "day of," a \$10 cancellation fee will be charged.
- Please make every effort to inform WBCP staff, before noon, of any changes/cancellations.
- If staff are notified prior to noon, a credit will be offered for another day of attendance.

Fees:

- First-sixth grade (2-6 p.m.)with transportation \$24 per day
- No transportation (walking) \$19 per day
- No school day \$35 per day

Late Fees:

- \$5 every 1/4 hour after 6 p.m. late pick up fee
- \$10 cancellation fee after 12 noon, day of question
- \$10 late payment fee (if payment is not received after Friday of the week before)

Hours Of Operation:

2-6 p.m. Monday/Tuesday/Thursday/Friday (school age) 1-6 p.m. Wednesdays (school age)

All day recreation camp available on non-school days: 7:30 a.m.-6 p.m..... Monday-Friday

Snack:

A healthy packaged snack will be provided each afternoon for Program participants.

Other Information: Sign In and Out

- Pick up rosters will inform staff of daily registration.
- City Recreation staff will confirm attendance and as with any recreation class/program, participants will be "checked-in" by staff.
- To insure the safety of program participants, parents or guardians must sign out their child on the daily roster when picking up participants.

