



# MINUTES

## COMMUNITY SERVICES COMMISSION REGULAR MEETING

APRIL 6, 2011

5:30 p.m.

CITY COUNCIL CHAMBER  
ONE CIVIC CENTER DRIVE  
IRVINE, CALIFORNIA

CALL TO ORDER 5:35 p.m.

### ROLL CALL

PRESENT: 5	COMMISSIONER:	TIM CHENG
	COMMISSIONER:	K. CAL HIBRAWI
	COMMISSIONER:	KEVIN TRUSSELL
	VICE CHAIR:	ERIC JOHNSON
	CHAIR:	SHIVA FARIVAR

### ANNOUNCEMENTS

Director Fisk announced the following Community Services events: Breakfast with the Mayor on April 14, 2011; Annual Youth Art reception on April 8, 2011 with exhibition featured through May 14, 2011 at the Irvine Fine Arts Center; Community Tax Day through April 16, 2011 at Irvine Valley College and Orange County One-Stop Center; Bommer Canyon Trailhead Ribbon Cutting and Hike on Saturday April 16, 2011; College Campus Tours at various Southland universities through April 20, 2011; Rancho Senior Center Garden Expansion Program Grand Opening at the Rancho Senior Center and Irvine Historical Museum on May 22; and the Fifth Annual Akustikoff Concert at the Irvine Fine Arts Center April 29, 2011.

### PUBLIC COMMENTS

Ron Varasteh presented comments to the Commission regarding agenda Item 5: Community Policy/Procedure for Streetlight Banners.

**CONSENT CALENDAR**

**Moved by Commissioner Cheng, seconded by Commissioner Hibrawi and unanimously carried** to approve the minutes of the regular meeting of the Community Services Commission held March 2, 2011. The second item on the Consent Calendar, Second Quarter-Year Three Progress Report for FY10-11 Strategic Plan for Children, Youth and Families, was removed for public comment and Commission discussion.

**2. SECOND QUARTER-YEAR THREE PROGRESS REPORT FOR FY10-11 STRATEGIC PLAN FOR CHILDREN, YOUTH AND FAMILIES**

Dr. Phyllis Agran, Co-Chair of the Irvine Children, Youth and Families Advisory Committee, commented about the Strategic Plan for Children, Youth and Families.

Diane Gale, Secretary of the Irvine Children, Youth and Families Advisory Committee was also present.

**Moved by Vice Chair Johnson, seconded by Commissioner Hibrawi and unanimously carried** to receive and file the Second Quarter-Year Three Progress Report for FY10-11 Strategic Plan for Children, Youth and Families staff report.

**PUBLIC MEETINGS**

**3. FUNDING RECOMMENDATIONS FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) APPLICATIONS FOR THE 2011-2012 PROGRAM YEAR**

Principal Planner Holtz and Senior Planner/Grants Coordinator Campbell presented the staff report and responded to Commission inquiries.

Chair Farivar opened the public meeting at 5:52 p.m.

The following individual presented to the Commission: Margie Wakeham – Families Forward.

Chair Farivar closed the public meeting at 6:00 p.m.

The Commission recessed at 6:08 p.m. and reconvened at 6:13 p.m.

The Commission voted on Community Development Block Grant (CDBG) and HOME Investment Partnership Program funding recommendations, as follows:

**Moved by Commissioner Cheng, seconded by Chair Farivar and carried by a vote of 3 to 2** (Commissioners Trussell and Johnson) to approve Method 1, Majority Rules Method, and does not include zero funding recommendations in the average.

**Moved by Commissioner Trussell, seconded by Commissioner Johnson and unanimously carried** for Public Services, to distribute remaining available balance proportionately (by funding level), excluding Fair Housing.

**Moved by Chair Farivar, seconded by Commissioner Trussell and unanimously carried** for CDBG Capital, to eliminate Land Trust funding (\$100,000) and reduce Residential Rehabilitation by the remaining balance (\$10,124). In addition, for HOME Capital, allocate the balance to the Land Trust.

**Moved by Chair Farivar, seconded by Commissioner Cheng and unanimously carried** that if HUD increases the fund allocation, distribute excess funds for public services proportionately, excluding Fair Housing and not to exceed the requested amount.

**Moved by Commissioner Trussell, seconded by Vice Chair Johnson and unanimously carried** that if HUD decreases the fund allocation, then decrease recommended allocations for public services proportionately, excluding Fair Housing. In addition, if any funding level falls below \$8,000 for any applicant, eliminate that application and redistribute those funds proportionately to the remaining applications.

**Moved by Commissioner Trussell, seconded by Vice Chair Johnson and unanimously carried** that the same mechanisms used for Public Services rankings be applied to CDBG Capital and HOME Capital for increased and decreased fund allocations, without the threshold.

Compilation of Community Services Commission Funding Recommendations for Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) Applications for the 2011-2012 Program Year:

**City of Irvine  
CS Commission Funding Recommendations  
FY 2011-12 CDBG Public Service**

<b>PUBLIC SERVICE PROGRAMS</b> <i>Anticipated Budget is \$195,000</i>	<b>FY 2010-11</b>	<b>FY 2011-12</b>		
	<b>Actual Funding</b>	<b>Requested Funding</b>	<b>Average Score</b>	<b>Recommended Funding</b>
<b>Fair Housing (HUD Mandated Program)</b> <i>(Fair housing counseling, education &amp; enforcement)</i>	20,928	21,912	-	21,912
<b>Irvine Children’s Fund</b> <i>(Before and after school child care)</i>	37,121	50,000	95	30,179
<b>National Charity League</b> <i>(Meals on Wheels for homebound elderly)</i>	14,455	25,000	92	19,635
<b>Families Forward</b> <i>(Services for families at risk of homelessness)</i>	34,955	60,285	89	21,862

<b>Assistance League of Irvine</b> <i>(Clothing and other necessities for IUSD children)</i>	22,955	50,000	88	22,975
<b>Human Options</b> <i>(Domestic violence emergency shelter)</i>	15,455	20,000	85	12,753
<b>HOMES (formerly Connection House)</b> <i>(Transitional housing for emancipated foster youth)</i>	11,955	23,880	84	12,778
<b>Irvine Unified School District</b> <i>(Family case management and counseling services)</i>	NA	25,000	84	14,698
<b>Irvine Adult Day Health Services</b> <i>(Daytime services for seniors and disabled adults)</i>	14,620	27,550	82	12,550
<b>South County Outreach</b> <i>(Homelessness prevention services)</i>	16,955	30,000	82	12,905
<b>AIDS Services Foundation</b> <i>(HIV/AIDS case management services)</i>	10,000	25,000	81	12,753
<b>Jewish Family Services</b> <i>(Multicultural senior wellness program)</i>	10,000	15,000	NA	0
<b>Laura's House</b> <i>(Domestic violence emergency shelter)</i>	7,942	10,000	NA	0
<b>Share our Selves</b> <i>(Emergency food, rental, and utility assistance)</i>	NA	15,000	NA	0
<b>Young Ladies With Potential</b> <i>(Female teen education and mentoring program)</i>	NA	75,000	NA	0
<b>2-1-1 Orange County</b> <i>(Social services call center case manager)</i>	NA	12,362	NA	0
<b>PUBLIC SERVICE PROGRAMS TOTAL</b>	<b>217,341</b>	<b>485,989</b>		<b>195,000</b>

FY 2011-12 CDBG Capital

CDBG CAPITAL PROJECTS <i>Anticipated Budget is \$845,000</i>	FY 2010-11	FY 2011-12		
	Actual Funding	Requested Funding	Average Score	Recommended Funding
<b>Irvine Community Land Trust</b> <i>(Affordable Housing Development)</i>	464,164	1,000,000 <sup>1</sup>	90	0
<b>Families Forward</b> <i>(Transitional Housing Rehab)</i>	111,550	80,960 <sup>2</sup>	89	60,480
<b>City of Irvine</b> <i>(Rancho Senior Center Rehab)</i>	0	512,500	87	327,574

<b>Irvine Unified School District</b> <i>(University High School Pool Rehab)</i>	504,397	279,356	87	217,071
<b>City of Irvine</b> <i>(Residential Rehab Program)</i>	238,117	500,000	83	239,875
<b>Families Forward</b> <i>(Warehouse Roof Rehab)</i>	0	322,000	NA	0
<b>CAPITAL PROJECTS TOTAL</b>	<b>1,318,228</b>	<b>2,694,816</b>		<b>845,000</b>

**FY 2011-12 HOME Capital & CHDO**

<b>CAPITAL/CHDO PROJECTS</b> <i>Anticipated Budget is \$517,500</i> <i>(15% CHDO Minimum is \$86,250)</i>	<b>FY 2010-11</b> <b>Actual Funding</b>	<b>FY 2011-12</b>		
		<b>Requested Funding</b>	<b>Average Score</b>	<b>Recommended Funding</b>
<b>Irvine Community Land Trust</b> <i>(Affordable Housing Development)</i>	288,727	1,000,000 <sup>1</sup>	90	109,141
<b>Jamboree Housing (CHDO Eligible Project)</b> <i>(Stonegate Apartments Phase 2)</i>	397,495	1,600,000	87	408,359
<b>City of Irvine</b> <i>(Residential Rehab Program)</i>	0	500,000 <sup>2</sup>	83	0
<b>CAPITAL/CHDO PROJECTS TOTAL</b>	<b>686,222</b>	<b>3,100,000</b>		<b>517,500</b>

1. There is one \$1,000,000 application for the Irvine Community Land Trust that is eligible under both CDBG and HOME capital programs.
2. There is one \$500,000 application for the City of Irvine Residential Rehab Program that is eligible under both CDBG & HOME programs.

Commissioner Hibrawi disclosed to the Commission that he is a volunteer at the Irvine Rancho Senior Center, and receives a free annual membership to the Fitness Center valued at \$55.00.

Commissioner Trussell disclosed that he is involved in the following Irvine organizations: Irvine Unified School District, Woodbridge High School Athletic Boosters, and his wife has raised money for the Parent Teacher Association (PTA); Families Forward, he has donated food, adopted families and provided Christmas gifts to needy families; Human Options, has attended fundraisers and donated funds; Irvine Children’s Fund, previously served on the Board; National Charity League, his wife and daughter are members; however, their chapter is not involved with the Meals on Wheels program that applied for CDBG funding. In addition, he will Chair the Southern California Half Marathon, Irvine Junior games, fundraise for the Irvine Public Schools Foundation, and participate in fundraisers for some of the charities that applied for CDBG funding this year.

**COMMISSION BUSINESS**

**4. AMENDED ALLOCATION PROCEDURE FOR SPORTS FACILITIES**

**Moved by Commissioner Hibrawi, seconded by Commissioner Cheng and unanimously carried to** approve the amended Allocation Procedure for City Sports Facilities.

**5. COMMUNITY SERVICES POLICY/PROCEDURE FOR STREETLIGHT BANNERS**

Manager Ransom presented the staff report and responded to Commission inquiries.

The following individuals presented comments to the Commission:

Sunny Zia  
Arezo Rashidian

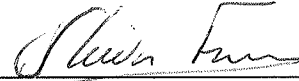
**Moved by Chair Farivar, seconded by Commissioner Cheng and unanimously carried to** approve the Community Services Policy/Procedure for Streetlight Banners.

Chair Farivar stated she supports reserving use and display of banners hosted by the City and other local institutions such as the University of California, Irvine, and would like to ensure the banner program continues to serve as a reflection of the positive and inclusive spirit of community in Irvine. She supports a series of new banners, tied to the City of Irvine 40<sup>th</sup> Anniversary, that celebrates cultural diversity, education, innovation and seasonal celebrations. The banner program would commence with the FY11-12 Irvine Global Village Festival and continue through the holiday season, new year, spring and Fourth of July. Chair Farivar further recommended the Commission take responsibility for developing and funding a banner program focusing on these initiatives and celebrations, and appoint two Commission members to work with staff and the community to develop designs for a 2012 banner program, subject to City Council approval of necessary funding.

Director Fisk announced Commissioner Johnson's resignation from the Community Services Commission effective April 10, 2011. Councilmember Steven Choi has appointed Lynn Schott to replace Commissioner Johnson on the Community Services Commission, effective April 10, 2011. Ms. Schott presented brief comments to the Commission.

Director Fisk also announced Superintendent Pang will be transitioning to the Great Park in July 2011, and thanked her for her service to the City and Community Services Department.

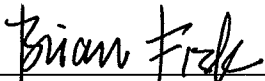
**ADJOURNMENT at 7:55 p.m., Wednesday, April 6, 2011.**



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SHIVA FARIVAR, CHAIR

April 20, 2011  
Date Approved



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BRIAN FISK, DIRECTOR