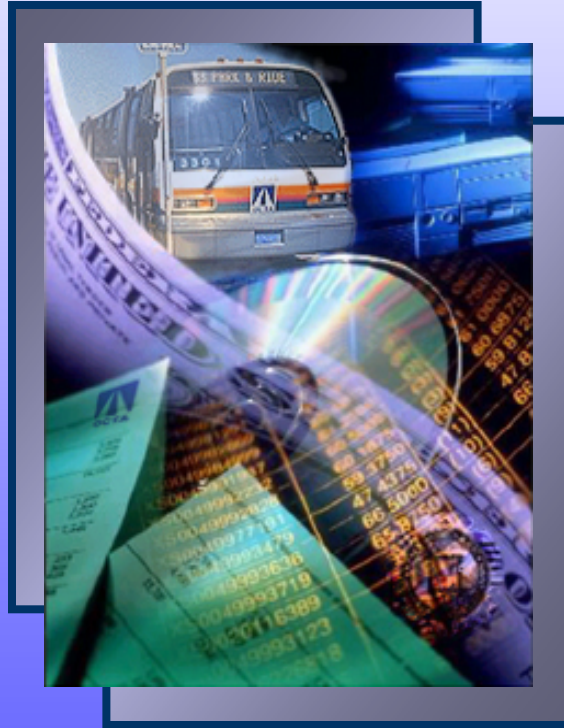




*Orange County
Transportation Authority*

How to do Business with OCTA





OCTA's Mission Statement

“To enhance the quality of life in Orange County by delivering safer, faster and more efficient transportation solutions.”



OCTA Programs and Services

- *Measure M*
- *Bus operations*
- *Freeway construction and maintenance*
- *Streets and roads projects*
- *Metrolink*
- *Motorist Services*
- *OC Taxi Administration Program*
- *91 Toll Road*



OCTA Procurement

- Contracts Administration and Materials Management - CAMMM
- Buys goods/materials and services
- In FY 2010 OCTA issued \$469 million in contracts



What Do We Buy?

- Professional and Architectural & Engineering services
- Construction (Public Works)
- Equipment: buses, replacement parts, and computers
- Consulting services



Procurement Processes

- Informal: \$2,500 to \$50,000
- Formal: more than \$50,000
- Micro purchases: less than \$2,500
- Non-competitive procedures



Procurement Types

- Invitation For Bids (IFB)
 - low bid
- Request for Proposals (RFP)
 - negotiated procurement



IFB

- Public bid opening of sealed bids
- Awarded to the lowest responsive, responsible bidder
 - Responsive bid includes:
 - complete bid forms
 - bid conforms to specifications
 - meets bond, licensing & insurance requirements
 - meets Disadvantaged Business Enterprise goal, if applicable
 - Responsible bidder:
 - quality, fitness, and capacity to perform work



RFP

- Negotiated process used for:
 - Architectural and engineering services
 - Professional services



Technical Proposals

- Qualifications, related experience, references
- Proposed staffing and project organization
- Work plan - who, what, when, where, why and how
- Exceptions/deviations
 - Contractual
 - Technical
- Cost and price



Exhibits

- Cost and Price Schedule of hourly rates *or* firm fixed price by task
- Proposed Agreement
- Federal Forms if applicable



Proposal Selection Process

- Interviews
- Site Visit
- Demonstrations
- Award
- Debriefings

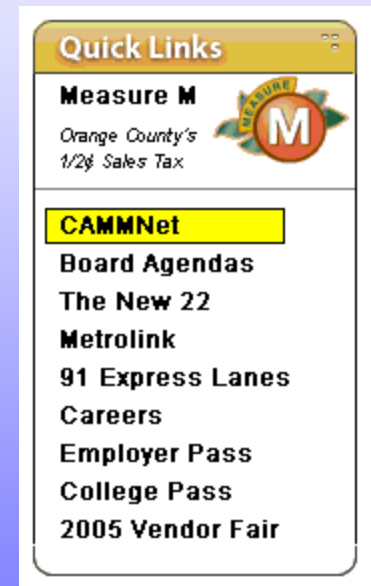


Winning Proposals Are. . .

- Received on time
- Complete and responsive to RFP
- Creative, not “canned” material
- Order of contents follows requirements asked for in technical proposal
- Brief, but complete

Why Register On CAMMNET?

- www.octa.net/cammnet
- Receive e-mails of solicitations, addenda, and award notification
- Submit bids online
- View your vendor profile
- Update your vendor profile





Follow-up

- Sign up or update profile on CAMMNET